

April 20, 2017

Dear Orca Parents,

On May 2, 2017, we will be taking a field trip to the SoundWaters Coastal Explorers Center in Stamford as part of our Water Unit. The trip will allow students to explore and learn about our very own Long Island Sound and its watershed, and foster a sense of connection and respect for the environment. The children will rotate through stations along the coastal shores of the Long Island Sound conducting hands-on experiments to assess the water quality of the Long Island Sound, and research the human impact on an ecosystem. There will be a seining portion of the trip in order to gather water and animal samples.

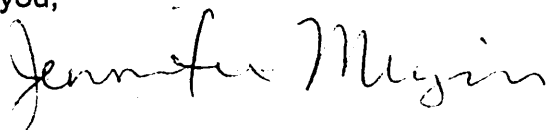
**Important Information**

- **The trip will occur rain or shine.**
- **Your child will need to bring their own lunch (peanut free) and a bottle of water**
- **Please drop your child off no later than 7:15 a.m.**
- **Students should dress for the weather and activities by wearing clothes and shoes that can get dirty and wet.**
- **Please bring a backpack with an extra pair of clothes and socks.**

The cost of the trip is \$52.00 per student. Checks should be made payable to Coleytown Middle School. Financial assistance is available, please contact Maggie Hassey, Grade 6 counselor, at 341- 1612.

The money and signed permission slip should be turned in to Mrs. Murzin by Tuesday, April 25, 2017. Please be sure to complete both sides of the permission slip.

Thank you,



PERMISSION SLIP FOR FIELD TRIPS

REVISED 10/28/11

(Items 2-6 to be filled in by teacher-sponsor; itinerary to be attached for extended trips)

- 1. Student's Name \_\_\_\_\_ School CMS Grade 6 - Occas
- 2. Field trip destination: Soundwriters  
1281 Cove Rd. Stamford CT 06902 Date(s): 5/2/17 Cost to Student: \$52.00
- 3. Nature of Activity: To support our Science Watershed Unit
- 4. Special information relevant to this trip, including required apparel or equipment:  
Wear clothes + shoes that can get dirty and wet. Backpack with extra clothes, water and lunch.
- 5. Transportation to be used: Activity buses
- 6. Details of Overnight Lodging: -
- 7. Students will leave school at 7:30 on 5/2/17 and return at 2:30 on 5/2/17.  
(Time) (Date) (Time) (Date)

Supervision and Transportation:

All students participating in field trips, away games, and other official, school-sponsored, group events for which transportation is provided, are expected to travel to the event and return to school together, on school transportation. All participants are to remain under the supervision of the teacher(s), coach(es), other school official(s) or designated chaperone(s) at all times, until they return to school.

When school transportation is provided, participating students must ride it *both ways*; parents chaperones, and others may not drive students to or from the site of the event by private transportation. Exceptions to this rule may be allowed only with advance written permission from the school principal, who will grant exceptions only for emergencies, extreme hardships, or other unusual, extenuating circumstances.

Financial Aid:

Financial aid for parents who may find it difficult to pay for school-sponsored activities is often available to those who qualify. If you find yourself in such a situation, we urge you to discuss the matter with your child's school counselor (or "school psychologist" at the elementary level). School counselors are in the best position to attempt to help you with immediate assistance or to refer you to the Town of Westport's Human Services Department for a confidential consultation and possible help in this and other areas that may impact your daily living.

Terms and Conditions:

I fully understand the nature of the program in which my son/daughter will be participating, and give him/her permission to participate. If the return to school is scheduled for after school hours, I will make arrangements to pick the student up at school. I understand that all school rules and standards of conduct remain in effect for the duration of the field trip. The possession or use of alcoholic beverages or controlled substances is strictly prohibited. Also prohibited is the possession of any dangerous weapon or facsimile. A STUDENT'S PARTICIPATION IN A TRIP MAY BE TERMINATED FOR VIOLATION OF THESE RULES.

The Superintendent reserves the right to cancel any field trip for reasons of participants' health, safety and welfare or any good and sufficient cause. It is possible that if a trip is cancelled, a travel agency or other outside vendor may not refund the deposit. In the event a student is unable to attend a field trip after making required payments, any payments made may become non-refundable where an outside vendor is involved. I acknowledge and accept that in such cases, the BOE is not responsible for covering any financial losses.

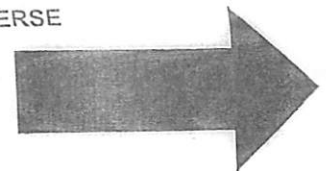
\* Parent's signature \_\_\_\_\_ Date: \_\_\_\_\_

\* Print Name \_\_\_\_\_

Return permission slip and check for cost of trip made out to: CMS Deadline: Tuesday April 25



NOTE: PARENTS PLEASE BE SURE TO COMPLETE AND SIGN REVERSE



INFORMATION REGARDING MEDICATION AND MEDICAL EMERGENCIES

1. **For field trips during the regular school day**, medications will be administered according to the current in-school medication plan and no new medical orders or medications are necessary.
2. **For extended-hour field trips**, the written order of an authorized prescriber, parent/guardian's permission and the medication must be supplied for any additional medication, or dose of medication, that will need to be given during the extended day. See attached form.
3. **For overnight trips**, the medication, written order of an authorized prescriber and parent/guardian's permission must be supplied especially for the field trip, even if you have already provided them for every-day school use. See attached form.
4. **Acetaminophen (Tylenol)** is not provided on field trips without the written order of an authorized prescriber and a parent/guardian's permission documented on the attached form.
5. Board of Education policy requires that all medications, *including over-the-counter ones*, must be *carried and administered* by an authorized school staff member. Students may not carry medications, except that middle and high school students may carry an inhaler and/or Epi-Pen, provided that the school has received written authorization by both a physician and a parent.
6. **Delivery:** Medications should be brought to the school nurse in its original packaging at least three days prior to the field trip. Include only as many doses as are needed for the duration of the trip.

Please list below information about special medical problems, allergies, medications, etc., that the teacher-sponsor should know, including all medications taken daily or as needed.

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In the event of emergency, I can be reached at: Phone: \_\_\_\_\_ or Phone: \_\_\_\_\_

In the event that I *cannot* be reached, I authorize the person(s) named below to make emergency medical decisions:

Name \_\_\_\_\_ Telephone: \_\_\_\_\_

Name \_\_\_\_\_ Telephone: \_\_\_\_\_

Child's Doctor: Name \_\_\_\_\_ Telephone: \_\_\_\_\_

Child's Dentist: Name \_\_\_\_\_ Telephone: \_\_\_\_\_

Orthodontist: Name \_\_\_\_\_ Telephone: \_\_\_\_\_

**Emergency Procedures:** In an emergency, we will immediately dial 9-1-1 to obtain emergency medical services and transport to the nearest approved medical facility. A staff member will attempt to reach you or the alternate(s) named above. Your child will receive medical care and treatment necessary to sustain life and/or stabilize his/her condition, as determined by the medical facility. It is possible that despite the permission given above, a medical facility will not provide any further treatment unless specifically authorized to do so by you or the person(s) designated by you. Therefore, it is important that either you or your authorized alternate be reachable by phone while your child is on a field trip.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_